

California Consumer Privacy Act – Website

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Document Approval:	Salvador Valle
Original Date of Issue:	12/15/2019
File Reference:	ISSUE 03: California Consumer Privacy Act Policy for Website
Period/Date of Review:	Annually

Issue	Changed By	Date	Comments
02	Patricia Solis	08/09/2022	Updated ASB New location address
03	Patricia Solis	01/04/2023	Annual Review

Privacy Notice for California Residents

Effective Date: January 1, 2023

This Employee Privacy Notice describes how **Bridport-Air Carrier, Inc. DBA AmSafe Bridport** (“Company” or “we” or “us” or “our”) collects, uses, shares, and otherwise processes personal data about our employees. For purposes of this Employee Privacy Notice, “Personal Data” means any information that is related to or is reasonably capable of being associated with an individual employee

For more information on this notice or your California privacy rights contact us at (714) 634-8801, email us at Info@Amsafebp.com or, write to us at: 6900 Orangethorpe Ave. Suite B, Buena Park, CA 90620.

Approved by:	General Manager	Date
Salvador Valle		01/05/2023

I. Collection of Personal Data

We collect the following categories of Personal Data directly from our employees

- **Identifiers and contact information**, such as your name, email address, phone number, address, and other similar information
- **Biometric Information**: This may include but is not limited to fingerprints, voiceprints, and retina scans. The Company collects this information (a) to perform operations and provide benefits, which may include payroll and other human resources functions, activities related to compliance with applicable laws and processing and providing benefits, (b) to process interactions, which may include payroll processing, administering and maintaining group health insurance benefits and (c) security.
- **Professional and employment-related information**, such as your work history, statistics relating to your current employment with us, pay history, and other similar information
- **Audio and visual information**, such as information we may process in call recordings or through security cameras
- **Internet and other electronic network activity information**, such as information relating to your usage of Company-owned, operated, or managed devices
- **Sensitive Personal Data**, such as your racial or ethnic information, immigration status, financial data, medical data, data relating to your criminal background, if any, and information relating to any minors you may identify as your beneficiaries or dependents for benefits purposes
- **We may draw inferences about your characteristics, abilities and aptitudes** with Personal Data we have about you

II. Use of Personal Data

We primarily use the above-mentioned categories for purposes of administering and managing our employment relationship with you. We also use your Personal Data for the following purposes:

- To protect the security and functionality of our Company and Company systems
- To address our compliance and legal obligations
- To respond to requests and inquiries you may have
- To analyze ways to improve our Company

III. Disclosure or Sharing of Personal Data

We disclose your Personal Data to the following categories of third parties:

- **Service providers and vendors:** We disclose your Personal Data to our service providers and vendors that provide certain services to us, such as payroll, benefits management, and other human resources-related functions. When we disclose your Personal Data to our service providers and vendors, we require them to implement reasonable and appropriate safeguards to protect your Personal Data.
- **With our corporate family:** We disclose Personal data to other entities in our TransDigm Group family as necessary for the purposes mentioned under “Use of Personal Data.”
- **In connection with a reorganization event:** We may disclose, transfer or assign your Personal Data in connection with a sale, merger, consolidation, change in control, transfer of assets, reorganization or liquidation of the Company.
- **To other third parties:** For example, we may be required to provide Personal Data to law enforcement or other governmental authorities when we believe, in good faith, that (i) you or others are acting unlawfully; (ii) it is necessary or appropriate to meeting our legal obligations; (iii) it is necessary to protect or defend our rights or the rights or well-being of our customers or other users of our Services; or (iv) it is necessary to protect the health and safety of our personnel, customers, guests, and the general public.

We do not sell your Personal Data or share your Personal Data for targeted advertising purposes.

IV. Legal Basis for Processing Personal Data

We generally process your Personal Data based on the following legal grounds:

- As necessary to perform a contract or transaction with you (such as to manage our employment relationship or agreement with you, as applicable)
- As necessary to comply with our legal obligations (such as when we use Personal Data to satisfy data retention obligations for employment-related data)
- With your consent
- As necessary for our legitimate interests (such as when we act to maintain our business generally, including maintaining the safety and security of our Company)

V. Retention of Personal Data

We will retain your Personal Data for as long as necessary to manage our employment relationship with you. We will also retain your Personal Data to the extent required to satisfy our legal obligations.

VI. Your Privacy Rights

Depending on where you reside, you may have certain rights related to your Personal Data and how we use your Personal Data. The following is a list of some of the rights that may be available to you:

- **The right to access or obtain a copy of your Personal Data:** You can generally view your Personal Data by submitting a written request to the Human Resources Department.
- **The right to rectify or correct inaccuracies regarding your Personal Data:** You can make/request changes to your Personal Data by submitting a written request to the Human Resources Department.
- **The right to request deletion of your Personal Data under certain circumstances:** Please note that due to your employment relationship with us, we may not be able to delete your Personal Data.
- **The right to restrict or limit how we process certain of your Personal Data**
- **The right to withdraw your consent to collect and process your Personal Data where consent was given**

To learn more about these rights, determine whether any of them are available to you, or to submit a request to exercise your privacy rights, please contact Human Resources Department (714) 634-8801.

VII. Data Security

We have implemented reasonable and appropriate safeguards designed to protect your Personal Data from loss, misuses, alteration, or destruction. We also take reasonable and appropriate steps designed to ensure that third parties who work with us agree to protect Personal Data we disclose to them or that they process on our behalf.

That said; please understand that no security measure can guarantee absolute security. As such, we cannot guarantee that your Personal Data will be 100% secure. We encourage you to take precautions when providing your Personal Data to us or others. If you believe your Personal Data has been compromised in connection with your use of our Services, please immediately contact Human Resources Department.

VIII. Cross-Border Data Transfers

Because the TransDigm Group family consists of companies across the globe, there may be instances where we transfer your Personal Data from your home jurisdiction to a different jurisdiction for purposes of managing our human resources information. Some of these jurisdictions may not provide the same level of data protections as your home country. We take reasonable and appropriate steps designed to provide appropriate protections for cross-border transfers as required by law. For example, in connection with certain international transfers, we implement standard contractual clauses approved by regulatory authorities of the relevant jurisdiction and other safeguards designed to protect your Personal Data. In certain jurisdictions, you may have the right to request a copy of the mechanisms we have in place by contacting the Compliance Department.

IX. Changes to this Employee Privacy Notice

We may update this Employee Privacy Notice to reflect changes in our practices. When we make modifications to this Employee Privacy Notice, we will update the “Effective Date” at the top of this notice. We encourage you to periodically review this notice for the latest information.

X. Contact Information

If you have any questions or comments about this notice, the ways in which we collect and use your personal information, your choices and rights regarding such use, or wish to exercise your rights under California law, please do not hesitate to contact us at:

Phone: 1-714-634-8801

Website: www.amsafebridport.com

Email: Info@amsafebp.com

Postal Address: 6900 Orangethorpe Ave. Suite B, Buena Park, CA 90620

Attn: Patricia Solis